

st. paul's memorial church

1001 West Colfax Avenue, South Bend, Indiana 46616
(574) 234-6940, email: info@stpaulsmemorial.com

God bless you in your plans for marriage! St. Paul's Memorial Church, a historic church built in 1903 by Clement Studebaker of the famous Studebaker family, welcomes your inquiry into celebrating your marriage ceremony in our church. The richness of architecture and beauty invite a rich environment for this sacred ceremony.

when you decide to marry at st. paul's

Please contact the church office to confirm if your date is available. If the date is available a \$200.00 **non-refundable** deposit must be made to hold that date. The deposit will be applied to your fees.

The fee is **\$2,000.00**. All fees are due **no later than two weeks** before the wedding and must be paid to the church office. The church Social Hall on our lower level is available for catered receptions for an additional \$600.00.

Wedding rehearsals should not exceed two (2) hours. On the day of the wedding, the church will be open no more than four (4) hours on the day. Specific times will be determined for the four (4) hour window.

Smoking is not permitted inside the church building. No alcoholic beverages are permitted in the church or on any church property. Any violation will result in immediate dismissal.

Rice, candy, flower petals or other loose materials are not permitted for use inside the church. Silk flower petals are permitted. Birdseed, flower petals (not artificial) or bubbles are allowed outside the church,

Please contact the church office regarding floral arrangements, pew bows and other decorations.



There is a “Bride’s Room,” a downstairs lounge for the bridal party to use. An upstairs classroom is available for the groomsmen.

All reasonable requests for your wedding will be considered with discernment. The St. Paul’s Board of Directors reserves the right on final decisions on what constitutes a Christian marriage ceremony and on use of the building.

The bride and groom are liable for any damages to the church resulting from the wedding or rehearsal. St. Paul’s is a historic landmark in South Bend and has many irreplaceable facets. Please treat our building, its contents and surroundings with respect and dignity.

Bride’s Signature / Date

Groom’s Signature / Date

St. Paul’s Representative Signature / Date

St. Paul’s Representatives:

Becky Emmons: Cell: (574) 276-2707

Email: emmonsbecky@yahoo.com

Marlene Baker: Cell: (574) 298-8839

Email: marobaker@sbcglobal.net



MARRIAGE INFORMATION SHEET

Date of Ceremony: _____ Time: _____

Date of Rehearsal: _____ Time: _____

Groom's Full Name: _____

Address: _____

City/State: _____ Zip: _____

Cell Phone: _____ Age: _____

Groom Email Address: _____

Married Before: _____ Widowed: _____ Divorced: _____

Church Membership: _____

Occupation: _____

Parent's Church: _____

Father's Full Name: _____

Mother's Full Name: _____

Bride's Full Name: _____

Address: _____

City/State: _____ Zip: _____

Cell Phone: _____ Age: _____

Bride Email Address: _____

Married Before: _____ Widowed: _____ Divorced: _____

Church Membership: _____

Occupation: _____

Parent's Church: _____

Father's Full Name: _____

Mother's Full Name: _____

Permanent Address after Marriage: _____

City/County: _____ Telephone: _____

St. Paul's Pastor: ☐ Bring Your Own Pastor: ☐ St. Paul's Organist: ☐

No. of Bridal Attendants: _____ No. Groom's Attendants: _____

Approx. No. of Guests: _____ Soloist: _____ Number of Songs by Soloist: _____

Photographer: _____ Florist: _____

Bride/Groom Provide Sound: ☐ Use St. Paul's Sound: ☐

Wedding Planner & Telephone Number: _____

FINAL INVOICE RESPONSIBILITY

Name: _____

Email Address for Final Invoice: _____

Please return this completed form along with the Wedding Agreement and your deposit to hold your date.

